

Agenda
SAN DIEGO MET HIGH SCHOOL FOUNDATION

Meeting Date: September 17, 2024; 5:00 pm

Meeting Location: Attend by Zoom: <https://us02web.zoom.us/j/6246221658?omn=84102749001>

Attendance:

Lindsay Speaker	President	Present
David Speaker	Vice President	Present
Noha Jackson	Secretary	Present
Nicola Johnson	Treasurer	Present
(Still pending)	Auditor	Not Present
Tabby Kohmescher	Member at Large	Present
Deva Edelman	Parent	Present
Eric Edelman	Parent	Present
Robert Fung	SD Met Principal	Present

1. Call to Order: 5:04pm

2. Minutes:

- a. Reviewed Previous Meeting's Minutes
- b. Motion to approve minutes made by David Speaker
- c. Motion to approve minutes passed by unanimous vote

3. Principal's Report (Robert Fung)

- a. PLC Teams work- One working on exhibition structure. Using consistent structure for last 3 years. What can we change. Mix of teachers and students as assessors. For SLC's more info will be shared. Advisory critical concepts- competency in skill areas. Attempt to create more consistency.
- b. Back to school night. Lots of 12th grade parents. Both senior students and parents. Survey sent out for feedback.
- c. Tabby clarification- WAS - need to meet these standards to stay accredited. Last Spring we were approved for a 6 year cycle. 3 year check in was last Spring.
- d. Tabby- anything we can help you with? When Lindsay and him meet more regularly he can better answer that question.

2. Treasurer's Report: (Nicola Johnson)

- a. Donations: Reoccurring \$10 from Schiffer for website and activities. Aug and Sep
- b. Disbursements- Reimbursements -reviewed checks cleared and outstanding check, PayPal fees
- c. Balances: Ending balance is \$21,011.04. Total \$38,949.29
- d. Lindsay- Donation \$300 from parent, fundraising \$ deposited \$611
- e. Still trying to get Nicola access to PayPal. Work in progress

3. Approve reimbursement requests and funding requests:

- a. Approve

4. Lindsay:

- a. Lindsay and Robert will meet in person regularly to check in
- b. Able to get in to Weebly to edit website.
- c. Robert/Lindsay/Justin- working on guidelines for the faculty on requesting reimbursement or funding. Did revise reimbursement form.
- d. Filed the Foundation Statement of Information with the Secretary of the State
- e. Lindsay still has check book and still issuing reimbursements. Using PayPal as well.
- f. Emailed final version of bylaws to Noha. She signs and dates and we will send to everyone.
- g. Need to file Federal and State taxes. Go to bank and update check signers. Add Noha
- h. Next meeting is in early November. Want to plan Met Monday and Giving Tuesday. May want to have any specific goals in mind for fundraisers.

5. Open Agenda

1. Question- Tabby- How do you want goals organized for next meeting? Foundation will follow the school's lead on their goals. Open to ideas.
 - a. Robert- Was conversation about sales to provide shade in the courtyard. Anything attached to the building will need to go through architectural review which could take a long time. Can look in to other things that stand alone. Possible to fundraise around these?
 - b. Lindsay-Whatever we state we are going to use the money for, that is what we have to use the money for.
2. How to communicate with our families about the foundation. Ideas?
 - a. Tabby- maybe have blurb in all of Robert's newsletters. Sent out every other week. Next blurb should contain reminder that every person in our community is a member of the foundation. Supposed to have 2 general meetings a year. Need at least 10 people. Bylaws also say that general meeting is supposed to happen during an executive meeting.
 - b. Nicola- Have we done a parent mixer? Opportunity for parents to meet board members face to face. Social/ present ideas. Need to recruit for VP/Secretary etc.
 - c. Tabbie- maybe a restaurant that will give us a percentage back, but a little nicer of a place. Vinya and Vinyasa?
 - d. Eric Edelman - have experience planning mixers. Can help with this. Can help with set up/take down etc.

7. Adjournment: 5:51pm